

**CHITTENDEN SOLID WASTE DISTRICT
SOUTH BURLINGTON CITY HALL
MINUTES OF SPECIAL MEETING
September 14, 2005**

PRESENT

BOARD MEMBERS:	Bolton	-----
	Burlington	Steve Goodkind
	Charlotte	-----
	Colchester	Dirk Reith
	Essex Junction	-----
	Essex	-----
	Hinesburg	Thomas Nostrand
	Huntington	-----
	Jericho	Bert Lindholm
	Milton	Ken Nolan
	Richmond	Mary Houle
	St. George	-----
	Shelburne	Gene Cloutier
	So. Burlington	Paul Stabler
	Underhill	Mike Weisel, Dan Steinbauer, alt.
	Westford	-----
	Williston	Mike Coates
	Winooski	-----

STAFF:

- Tom Moreau
- Jim Ticehurst
- Tony Barbagallo
- Amy Jewell
- Thomas Melloni, Esq.

OTHERS PRESENT: None.

- AGENDA:**
1. Call to Order
 2. Agenda and Public Comment Period
 3. Approval of Minutes
 4. Finance
 5. 2004 Census Population – Weighted Vote
 6. Assignment of Operation of Wood Depot to Burlington Electric
 7. Program Updates
 8. Other Business
 9. Executive Session
 10. Adjournment

1. CALL TO ORDER

In the absence of Bill Leach, Vice Chairman, Bert Lindholm, called the meeting to order at 7:08 p.m.

2. AGENDA and PUBLIC COMMENT PERIOD

Best wishes were extended to Bill Leach for a speedy recovery from medical complications. Tom Moreau noted the special meeting will take the place of the regular meeting in September. There were no comments from the public.

3. APPROVE MINUTES

AUGUST 24, 2005 – REGULAR MEETING

MOTION by Mike Coates, SECOND by Mike Weisel, to approve the 8/24/05 minutes as written. VOTING: unanimous; motion carried.

4. FINANCE

a) Finance Committee Report of Warrants

The warrants were approved by the Finance Committee. There were no questions from the Board.

b) Bank Balances as of 8/31/05

There were no questions from the Board.

5. 2004 CENSUS POPULATION – WEIGHTED VOTE

Amy Jewell reported the population of Milton now exceeds 10,000 people which results in a change in the weighted vote for that town. Staff is requesting the Board approve use of the 2004 census figures to determine the weighted votes for member towns.

MOTION by Paul Stabler, SECOND by Dirk Reith, to approve the Record of Motion sheet, dated September 2005, as presented. VOTING: unanimous; motion carried.

6. ASSIGNMENT OF OPERATION OF WOOD DEPOT TO BURLINGTON ELECTRIC

Tony Barbagallo briefed the Board on discussions with Burlington Electric Department (BED) regarding the operation of the Wood Depot so BED can get more wood chips to generate electricity. BED also wants the District to continue paying the subsidy. Staff suggests paying the current subsidy (\$70,000/year) and on an annual basis decreasing the subsidized amount (reduce the subsidy by \$7,000 each year). Mr. Barbagallo reviewed the terms of the agreement, including hours of operation (not less than current hours), staffing (BED decision to staff the booth), disposal of residue (BED's responsibility and cost), maintenance and capital costs (BED's responsibility), operator's booth (will remain on-site), materials accepted (current specifications at a minimum), tip fee (current with CPI inflator; flexibility with per load/per day cap), permits (all held by BED), amendment to the District's Solid Waste Management Plan, insurance and utilities (at BED's expense), term of contract (re-negotiate if necessary after five years), and defaults (the District will assume the operation again if BED defaults). There was discussion of how the District currently handles wood (grinds it and sells it). The District pays to truck

wood chips to the McNeil plant, and the McNeil plant pays \$17/ton for the product. Revenue from the wood chips will be lost when BED assumes operation of the Wood Depot. The operating budget for the Wood Depot and the Wood Program were reviewed. The District will sell the loader.

Steve Goodkind suggested staff review BED's budget for operation of the Wood Depot to see what amount of subsidy is needed before signing the agreement. Ken Nolan, BED employee, stated McNeil's interest is in the land and bringing in additional wood chips and brush from outside the county. The value of the operation is in the ability to expand to offer the service beyond Chittenden County. There was further discussion of verifying the amount of subsidy needed by BED prior to signing the agreement.

MOTION by Dirk Reith, SECOND by Gene Cloutier, to authorize the General Manager to enter into an agreement with the Joseph C. McNeil Station for transfer of the Wood Depot in accordance with the terms as negotiated not to exceed what was presented. VOTING: unanimous; motion carried.

7. PROGRAM UPDATES

Tom Moreau briefly reported on recycling being a commodity business worldwide, and the demand from China for recycled materials except glass (due to the vast amounts of sand readily available). Bert Lindholm announced WCAX is planning to do a news special on the Local Color paint program and Champlain College on October 6th, to be broadcast on Oct. 10th, 2005.

8. OTHER BUSINESS

Amy Jewell noted the annual organizational minutes of 6/22/05 need to be amended to reflect Mike Coates as the Secretary/Treasurer.

MOTION by Paul Stabler, SECOND by Ken Nolan, to amend the 6/22/05 Annual Organizational Minutes to reflect Mike Coates as nominated and elected Secretary/Treasurer. VOTING: unanimous; motion carried.

9. EXECUTIVE SESSION

MOTION by Paul Stabler, SECOND by Mary Houle, that the Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to consider pending civil actions and contract negotiations where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage, and further, to seek and discuss the advice of attorneys on various legal issue where premature public knowledge could adversely affect the outcome of such civil action against the District, and to permit staff and the Solid waste District attorney(s) to be present for this session. VOTING: unanimous; motion carried.

The Board entered Executive Session at 7:45 p.m.

MOTION by Mike Coates, SECOND by Mary Houle, to adjourn Executive Session and reconvene the regular meeting. VOTING: unanimous; motion carried.

Executive Session was adjourned and the regular meeting reconvened at 8:25 p.m.

10. ADJOURNMENT

MOTION by Mike Coates, SECOND by Mary Houle, to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 8:26 p.m.

M.E.Riordan, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by motion of the Board of Commissioners at the _____ meeting held in _____.

Mike Coates, Secretary/Treasurer