

**CHITTENDEN SOLID WASTE DISTRICT
SOUTH BURLINGTON CITY HALL
MINUTES OF MEETING
February 22, 2006**

PRESENT

BOARD MEMBERS:

Bolton	-----
Burlington	Steve Goodkind
Charlotte	-----
Colchester	Dirk Reith
Essex Junction	-----
Essex	Alan Nye
Hinesburg	Thomas Nostrand
Huntington	-----
Jericho	Bert Lindholm
Milton	Ken Nolan
Richmond	Mary Houle
St. George	-----
Shelburne	Gene Cloutier
So. Burlington	Paul Stabler
Underhill	Mike Weisel
Westford	Bill Leach
Williston	Mike Coates
Winooski	-----

STAFF:

Tom Moreau
Lee Tuure
Tony Barbagallo
Amy McVey
Nancy Plunkett
Thomas Melloni, Esq.

OTHERS PRESENT:

- AGENDA:**
1. Call to Order
 2. Agenda and Public Comment Period
 3. Approval of Minutes (January 25, 2006)
 4. Finance
 5. PUD Transfer – Legal Fees
 6. Drop Off Center Program Overview
 7. Regional Landfill Name Contest
 8. Waste Diversion Strategies
 9. MRF Operations & Contract
 10. Program Updates
 11. Other Business
 12. Executive Session
 13. Adjournment
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1. CALL TO ORDER

Chairman Bill Leach called the meeting to order at 7:12 p.m.

2. AGENDA and PUBLIC COMMENT PERIOD

There were no changes to the agenda or comments from the public.

3. APPROVE MINUTES

January 25, 2006

MOTION by Mary Houle, SECOND by Paul Stabler, to approve the 1/25/06 minutes as written. VOTING: unanimous; motion carried.

4. FINANCE

a) Finance Committee Report of Warrants

The warrants were approved by the Finance Committee. There were no questions from the Board.

b) Bank Balances as of 1/31/06

Tom Moreau mentioned the bond payment made in January is the reason for the significant change in the Debt Service account (Acc't # 5) balance.

c) FY06 – 2nd Quarter Report

Tom Moreau reported at six months through the budget, revenues are at 54% and expenditures are at 48%. There is a net operating surplus of approximately \$354,000. Most programs are performing well with the exception of the Future Projects program that has legal fees of note due to the landfill issue.

d) Landfill Project Cost Update

Tony Barbagallo reported 54% of the costs for the regional landfill project (Site 21) have been invoiced to date. An extra \$18,000 was expended for additional subsurface work and \$47,500 has been spent to date for exploration of other properties for facilities related to the landfill project.

5. PUD TRANSFER – LEGAL FEES

Tony Barbagallo explained the need for a transfer of funds from the PUD to cover legal fees associated with the regional landfill project (budgeted amount is \$42,000, invoices equal \$98,000, transfer amount requested is \$56,261.17).

MOTION by Alan Nye, SECOND by Dirk Reith, to authorize the transfer of \$56,261.17 from the PUD budget to the Future Projects budget for payment of related legal fees. VOTING: all ayes except one abstention (Steve Goodkind – Burlington); motion carried.

6. DROP OFF CENTER PROGRAM OVERVIEW

Lee Tuure and Amy McVey gave an overview of the Drop Off Centers (DOC) and their operation including hours of operation, staffing, materials accepted, fee structure, special collection events (tires, Rover, appliances, bikes, bottles, household hazardous waste), revenues/expenses (revenues exceed expenses; there has not been a rate increase since FY96), customer trips (283,320 to date), and tonnages (145,906 tons of trash, 31,127 tons

of recyclables). There are eight DOCs and three support programs (maintenance, roll off truck, DOC administration). Of the material received at the DOCs, 31% were recyclables versus 18% recyclables with curbside collection. Future challenges include meeting new storm water regulations relative to the multi-sector general permit, relocating the Colchester, Hinesburg, Burlington, and Williston DOCs, weight based fees as an option, and capital improvements such as uniform signage, more compactors, repaving at the DOCs. A rate increase for commercial CFC units (air conditioners) is proposed in FY07. In FY08 a rate increase is probable for MSW, C&D, wood waste, and electronics.

Lee Tuure and his staff were commended for their good work at the District. Alan Nye urged the District to ensure the same costs are charged at all the DOCs (i.e. a pickup truck load of material should cost the same at each DOC). Mr. Tuure assured staff is working on this matter.

7. REGIONAL LANDFILL NAME CONTEST

Tony Barbagallo announced by consensus of the Board the name of the regional landfill facility is: "Chittenden Solid Waste District Waste Management Facility". Alan Nye observed "Chittenden County" was the top vote getter for the prefix. Mr. Barbagallo clarified that not every municipality in Chittenden County (Buelle's Gore) is a member of CSWD and in the future municipalities outside of the county may want to become members.

8. WASTE DIVERSION STRATEGIES

Tom Moreau reviewed waste diversion strategies and the challenge to increase diversion from the landfill and maintain a low tip fee, especially in a free market with independent haulers collecting trash and charging their own fees. The rule for sustaining recycling is recyclables collection plus the processing fee must be less than the cost of trash collection and the landfill tip fee. A recent trash sort revealed 28% to be general garbage, 29% to be C&D, 25% to be compostables, and 17% to be recyclables. The District has single stream recycling presently and is investigating optical sorting. An effective incentive for consumers to recycle is needed.

Nancy Plunkett reviewed the District's plan to measure recycling performance as well as strategies to increase recycling, including identifying recyclables that are being sent to the landfill (cardboard, paper), working with haulers and commercial customers, further education and evaluation of businesses, commercial use of DOCs, and compiling existing recycling data for comparison to other communities. There was discussion of collecting shredded paper from businesses before the material is put into black plastic bags and brought to the MRF. Nancy Plunkett noted if the paper material is going to the MRF, it must be in a clear plastic bag to be considered a recyclable. There was further discussion of increasing diversion from the landfill in addition to recycling, such as composting or anaerobic digestion, a separate C&D facility for further separation of items to be recycled, a "dirty MRF" where sorting takes place through various means. Staff will continue to research collection and processing technologies.

9. MRF OPERATIONS & CONTRACT

Tony Barbagallo explained the relationship with Casella for contract operation of the MRF before and after the implementation of single stream recycling. Mr. Barbagallo also spoke

to the CSWD goals of eliminating the tip fee at the MRF without increasing the subsidy and expanding the list of materials for recycling (i.e. # 3 though # 7 plastics). Casella also wants some changes to the agreement, such as extension of the term and implementation of a "recycle bank" where users are rewarded for recycling). Staff is researching contracts from various public entities and evaluating the risks. There is no standard methodology for entering into a new MRF contract (could be based on qualifications, bid amount, or negotiations). The current contract expires in 2009. On July 1, 2007, the District can cancel the existing contract. The contract will be discussed in Executive Session.

10. PROGRAM UPDATES

The Board received written briefs on various program activities at CSWD. Tom Moreau reported South Burlington is conducting studies for an upgrade to their wastewater treatment plant on Airport Parkway. Increasing the size of the anaerobic digester to accommodate the sludge from the Burlington Main treatment plant was discussed (appears to be economically feasible).

11. OTHER BUSINESS

None.

12. EXECUTIVE SESSION

MOTION by Paul Stabler, SECOND by Mary Houle, that the Board of Commissioners of the Chittenden Solid Waste District go into Executive Session to consider pending civil actions and contract negotiations where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage, and further, to seek and discuss the advice of attorneys on various legal issue where premature public knowledge could adversely affect the outcome of such civil action against the District, and to permit staff and the Solid waste District attorney(s) to be present for this session. VOTING: unanimous; motion carried.

The Board entered Executive Session at 9:45 p.m.

13. ADJOURNMENT

MOTION by Mary Houle, SECOND by Paul Stabler, to adjourn Executive Session and the regular meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 10:45 p.m.

M.E.Riordan, Recording Secretary

I agree that this is an original copy of minutes and they have been approved by motion of the Board of Commissioners at the _____ meeting held in _____.

Mike Coates, Secretary/Treasurer