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**CHITTENDEN SOLID WASTE DISTRICT
EXECUTIVE BOARD MINUTES
CSWD OFFICE, REDMOND ROAD
DECEMBER 12, 2007**

EXECUTIVE BOARD PRESENT: Paul Stabler, Steve Goodkind, Mike Coates, Bert Lindholm (via phone call)

CSWD STAFF PRESENT: Tom Moreau, Amy Jewell, Tony Barbagallo

OTHERS PRESENT:

AGENDA ITEM:

1. Approve minutes of November 14, 2007
2. Intervale Compost Status Update
3. Phase III Landfill Gas to Energy Update
4. MRF Surplus: Capital for facility improvement, Pilot project for determining effectiveness of using large carts for recycling collection, Paying for materials
5. Program Updates
6. Other Business
7. **Executive Session** – to discuss ongoing and pending litigation, property purchases, personnel issues, contract negotiations and intradepartmental matters that concern matters other than primarily factual matters which are preliminary and prior to formulation of public policy

P.Stabler called the meeting to order at 4:37 p.m.

Agenda #1: Minutes – Approve minutes of November 14, 2007 Motion by M. Coates, second by S. Goodkind. Approved – All Ayes.

Agenda #2. Intervale Compost Update Status

T. Moreau handed out the Volunteer Interim Management Agreement for volunteering Tony Barbagallo's services to the Intervale for eight weeks. P. Stabler expressed concern for the "volunteering" part of the agreement and asked for explanation of why they would not pay for T. Barbagallo's fees. T. Moreau explained that historically the Intervale submitted permit renewals with no issues. This time the VT DEC requested much more information based on issues with leachate, a hundred year flood, and archeological issues. The Intervale tried to go through these issues and hired two interim General Managers that have since resigned do to other commitments. The State is requesting answers to these questions and has a deadline of January 11, 2008. T. Moreau explained that the Intervale does not have the resources or manpower to meet this deadline. He summarized that we should not request payment for Tony's time because this is an unanticipated large expense and the Intervale has maxed out all reserves and is borrowing money from CSWD as approved at the last board meeting. T. Moreau further explained that organic material and C&D are next on the frontier for removal from landfill disposal. California intends to remove 50% more of the organics from the existing waste stream by 2020 and are considering banning organics. California sees the need for better rules, not much unlike Vermont. S.Goodkind commented that they had money to pay for

the other two Interim Manager's if they had worked out. T. Moreau reviewed the Intervale's cash flow and assets. He noted that not having Tony would take away time from the CSWD landfill project but that this has a deadline and of January 11, 2008 and they need assistance.

P.Stabler asked the expected outcome for this project. T. Moreau said that the water quality analysis would be done by January 11, 2008, which is data the Intervale is paying for and CSWD will eventually need. P.Stabler asked about an exit plan. T. Moreau said that we would know the environmental piece by January 11, 2008 and this is an eight week agreement.

P.Stabler said that he was fine with this after hearing CSWD's goals and exit plan for this interim project. S.Goodkind requested further clarification on who Tony would be working for and who is running the Intervale. It was agreed that language would be included that explained Tony would be working for Kit Perkins and that the Intervale Compost would be managing the Intervale Compost Program and not be working for CSWD but only being paid by CSWD.

M. Coates expressed concern over the site and whether this was the place to invest money. T. Moreau said ideally if this had been two years out we may have had some other options, but as it stands now, this is the best location for the interim. T. Moreau said that he is willing to help to get them out of this crisis mode.

T. Moreau summarized that CSWD would loan the Intervale Tony Barbagallo for up to eight weeks without CSWD getting reimbursed for his time.

Agenda #4. MRF Surplus: Capital for facility improvement, Pilot project for determining effectiveness of using large carts for recycling collection, Paying for materials

T. Moreau handed out and reviewed a spreadsheet outlining a summary of monthly activity at the MRF for FY '08. T. Moreau noted that at the November board meeting he indicated a surplus of \$218,000 in the MRF Operating account for the first four months of FY '08. Based on the current information, T. Moreau informed the board that he was considering paying haulers for incoming material. In-District payments would be \$7/ton and \$2.00 per ton for out-of-district material. He explained that CSWD has taken in more tons than anticipated and the value for those materials is higher than budgeted.

T. Moreau explained to the board that there will be a future discussion coming up that will include whether CSWD should take a portion of the money in capital and use that to buy large capacity recycling carts to supplement the current small bins. Some money could be used for a pilot program for buying carts to see the result of using the carts. Options for the MRF surplus would include keeping the money for capital improvements, paying haulers for recycling, and using some of the money for pilot cart project. T. Barbagallo said that preliminary numbers show that potential improvements at the MRF would be \$1.5 million. S. Goodkind said he was thinking more about the cart pilot project. M. Coates said he would like to see the public get back some money. B. Lindholm asked that staff bring back a proposal for the pilot cart project and include financial information in the report. P. Stabler agreed and asked that this be done for the January meeting. T. Moreau summarized that we would be paying for materials with a potential cart pilot project starting in July.

Agenda # 3. Phase III Landfill Gas to Energy – Discussion Only

T. Barbagallo summarized that he asked Ed DeVarney to develop a schedule and that has been done with a completion date of mid-April. T. Barbagallo said that he offered CSWD's assistance and Ed does not feel it is needed and he will complete the project. T. Barbagallo said the Ed has agreed to CSWD taking over the project if it is not complete. Further information will be included in the full board packet.

Agenda # 7. Executive Session – to discuss ongoing and pending litigation, property purchases, personnel issues, contract negotiations and intradepartmental matters that concern matters other than primarily factual matters which are preliminary and prior to formulation of public policy

MOTION by Paul Stabler, SECOND by Mike Coates, that the Executive Board of the Chittenden Solid Waste District go into Executive Session to consider pending civil actions and contract negotiations where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage, and further, to seek and discuss the advice of attorneys on various legal issue where premature public knowledge could adversely affect the outcome of such civil action against the District, and to permit staff and the Solid waste District attorney(s) to be present for this session. VOTING: unanimous; motion carried.

The Board entered Executive Session at 6:00 p.m.

MOTION by Paul Stabler, SECOND by Mike Coates, to adjourn Executive Session. VOTING: unanimous; motion carried.

Executive Board adjourned at 6:08 p.m.

Agenda #5. Program Updates – no discussion

Agenda #6. Other Business

Discussion was held and it was determined it would not be necessary for a full board meeting. T. Moreau noted that a special meeting regarding the biosolids issue may be held following Christmas.

B. Lindholm asked about staff hiring an organizational consultant to meet with staff for discussion on issues such as the landfill timeline, organics, and possibly another staff person to assist Tony and Tom. M.Coates said that he would like an organizational chart that includes general duties of staff, but doesn't feel that hiring a consultant will be effective. P. Stabler felt that staff may need to create a position for someone to look at organics because of the technical aspect of the job. T. Barbagallo mentioned the project sequencing and timeline that has not been completed.

Further discussion was held on hiring a consult or whether CSWD could come up with the answer in-house. T. Moreau stated that following staff's presentation, staff and the board will have a better idea of what will be needed for this project.

P.Stabler agreed that this could wait until the February meeting and then further discussion on a potential consultant can be discussed then.

ADJOURNMENT

MOTION by Mike Coates, SECOND by Paul Stabler, to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 6:30 p.m.