

APPROVED

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CHITTENDEN SOLID WASTE DISTRICT
EXECUTIVE BOARD MINUTES
CSWD OFFICE, REDMOND ROAD
May 21, 2008

EXECUTIVE BOARD PRESENT: Bert Lindholm, Paul Stabler, Steve Goodkind, Mike Coates
Ken Nolan

CSWD STAFF PRESENT: Tom Moreau, Amy Jewell, Tony Barbagallo, Jim Ticehurst

OTHERS PRESENT: Michael Burak, Burak, Anderson, & Melloni

AGENDA ITEM:

1. Facilities Tour GasWatt Energy – Ed DeVarney 4:00 – 4:30
2. Approve minutes of March 14, 2008
3. **Executive Session** – to discuss ongoing and pending litigation, property purchases, private company trade secrets, contract negotiations, and intradepartmental matters that concern matters other than primarily factual matters which are preliminary and prior to formulation of public policy
 - a) Landfill Issues
 - b) Compost Issues
 - c) Personnel Issue
 - d) Enforcement Issue
4. (E) Scrap Metal: Board Action Requested: Approve Agreement
5. (E) FY '09 Budget Update
6. (E) Program Updates
7. Other Business

Agenda #1. Facilities Tour Gas Energy – Ed DeVarney 4:00-4:30 The Executive Board met at the Phase III Landfill GasWatt Energy building and met with owner Ed DeVarney for a tour of the process. Ed DeVarney explained the process and showed the Executive Board the operation with one generator running. He explained that he still had two others to get up and running and was devoted to getting this project moving forward. P. Stabler informed Ed DeVarney that CSWD would like to see one generator running on landfill gas by September or October. P. Stabler commended him on his work thus far and said that he would like to see a grand opening with press coverage in the near future.

Agenda #2: Approve minutes of March 14, 2008. Motion by M.Coates, second by S. Goodkind. Approved – All Ayes.

Agenda #3: Executive Session – to discuss ongoing and pending personnel issues and contract negotiations.

MOTION by Bert Lindholm, SECOND by Steve Goodkind, that the Executive Board of the Chittenden Solid Waste District go into Executive Session to consider pending civil actions and contract negotiations where premature general public knowledge would clearly place the District, its member municipalities, and other public bodies or persons involved at a substantial disadvantage, and further, to seek and discuss the advice of attorneys on various legal issue where premature public knowledge could adversely affect the outcome of such civil action against the District, and to permit staff and the Solid waste District attorney(s) to be present for this session. VOTING: unanimous; motion carried.

The Board entered Executive Session at 4:40 p.m.

MOTION by Bert Lindholm, SECOND by Steve Goodkind, to adjourn Executive Session and reconvene the meeting. VOTING: unanimous; motion carried.

Executive Board adjourned and reconvened the regular meeting at 5:36 p.m.

Agenda #4. Scrap Metal – T. Barbagallo reminded the board that CSWD signed a contract with Earth Waste Systems in July 2005. It was a one year contract with two automatic one year renewals. Earth Waste has offered to extend the current contract for another term and the system is working very well. CSWD would like to renew the contract but is bringing this to the Board because Earth Waste has requested that future transport costs be tied to a fuel adjuster. T. Barbagallo also noted that because of their interest and their scrap metal bid back in 2005, CSWD contacted Burnett's who replied that they are not interested in bidding on this contract.

M. Coates said that the market prices are much higher and is uncomfortable with the fuel adjuster. Further discussion was held on the contract language. **MOTION, by Mike Coates, SECOND by Ken Nolan to accept the contract for another term (one-year plus two one-year extensions) with the \$120 per pull fee, but will not include the fuel adjuster. VOTING: unanimous; motion carried.**

Agenda #5 - Budget update T. Moreau explained that the FY '09 budget had some things that ended up being cut from the budget, which included a \$26,000 line item in marketing for the "Where Do I Chuck this Guide?" and we will do that every other year instead of doing another one next year. J. Ticehurst also announced his retirement and had budgeted for a December leave date, but that was adjusted because he will be leaving in August. T. Barbagallo and T. Moreau put placeholders in for compost in PUD and the finance committee will have to review and discuss further. Further discussion was held on the whether leachate would be trucked to a treatment plant or land applied.

T. Moreau explained that the trend of trash reduction in the past 4 years. Whereas we applied the CSWD solid waste management fee to ~146,000 tons in FY 05, it has been declining steadily to a projected 136,000 tons in FY 08. Only 133,000 tons will be projected for the new FY 09 budget. Historically, 33% of CSWD's revenues came from solid waste management fees but for FY 09 this will decrease to 27%. T. Moreau explained that there was no built-in surplus in FY 09. For FY 10, there will need to be either a reduction in expenses or an increase in the solid waste management fee. The SWMF has been at \$17.61/ton since it was implemented in FY 94.

T. Moreau also noted that CSWD has three studies totaling \$255,000 in the FY '09 Budget including \$80,000 for Pay-As-You-Throw and franchising funded through State Grants, and from the FDR; \$100,000 to study biodegradable organics from capital compost FIR, \$75,000 for a biosolids study from the biosolids FIR. He commented that S. Goodkind and G. Crombie would prefer a facilities plan and comprehensive plan be included. CSWD is budgeted based on targeting certain things that can be accomplished. CSWD will still come to the board for approval of these studies prior to doing them. He noted that the budget balances but is a tight budget.

Other business – T. Moreau noted that he has been in contact with executives of REDONA gasification system. They have a mechanical dewatering system for wastewater sludge and would like to try it out on some CSWD sludge. They also want to discuss the possibility of a gasification pilot project for a one megawatt facility Chittenden County. He noted that the MRF residue and DOC's MSW tonnage would be sufficient quantity for a pilot. On June 17 we will be taking Essex sludge to try dewatering mechanically from 20% to 50% solids.

T. Moreau noted that he and A. Jewell met with folks from Hackett, Valine, & McDonald to discuss other retirement options for employees. Currently CSWD is with 457 ICMA and are looking at other options.

B. Lindholm asked about the deadline with Babcock property. CSWD did not close on Babcock property and will pay the amount required to extend the closing to October 2008. T. Barbagallo said the preliminary indication by the Army Corp of Engineers is that we may have wetland permits by October.

ADJOURNMENT

MOTION by Bert Lindholm, SECOND by Paul Stabler, to adjourn the meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 6:36 motion to adjourn the meeting.